



Volunteer Application

Please complete and mail to: Northampton Neighbors, PO Box 231, Northampton, MA 01061

Thank you for applying. Like all non-profit organizations that rely on volunteers, we require personal information from you. We will keep your information confidential within the organization.

I. Personal Information

First Name: _____ Last Name: _____

Street Address _____ Zip Code _____

Phone (Home): _____ (Cell) _____

Email: _____

For CORI check: Please provide a form of ID with your name and DOB

Legal name (if different from above) _____

Last 6 digits of SSN x x _____ DOB: ____ / ____ / _____

What is generally the best way to reach you? by phone by e-mail

Are you currently a member of Northampton Neighbors? Yes No

Profile Photo: If you are a member, please allow us to take a photo of you, which will be uploaded to the Membership Directory on the Northampton Neighbors website.

II. Reference

Please list the name and complete contact info of one person (other than a relative) who has known you for at least two years:

1. Name _____

Relationship _____

Phone number _____ Email _____

III. Interests

Please check the boxes next to your interests & abilities below. These can be updated at any time:

<p><input type="checkbox"/> Transportation</p> <p>Transportation requests might include trips to grocery stores, doctors' offices, NN meetings or activities, houses of worship, social and educational events or programs, hair dresser/barber appointments, or even for socializing with friends.</p>	<p>In-Home Assistance</p> <p><input type="checkbox"/> Handyman & Small repairs</p> <p><input type="checkbox"/> Small tasks (such as changing light bulbs, flipping mattresses)</p> <p><input type="checkbox"/> Light chores</p> <p><input type="checkbox"/> Organizing files, paperwork, or mail</p> <p><input type="checkbox"/> Decluttering</p> <p><input type="checkbox"/> Technical Assistance (computer/electronics)</p>
<p><input type="checkbox"/> Friendly Visiting</p> <p>Friendly visits can include sharing photos/stories/memories, doing a puzzle, playing games, reading mail/articles/books, providing respite for a caregiver, or performing daily/periodic phone checks for members.</p>	<p><input type="checkbox"/> Convenience Services</p> <p>These are usually short-term needs, include running errands or checking on houses when members are away, waiting for a delivery or service repairman, picking up mail or newspapers, or performing storm check-ins</p> <p>Please note if you are able to help with:</p> <p><input type="checkbox"/> Preparing occasional meals</p> <p><input type="checkbox"/> Temporary dog walking</p>
<p>Medical Support</p> <p><input type="checkbox"/> Preparing members for a hospital visit</p> <p><input type="checkbox"/> Serving as a medi-pal (taking notes, etc) during doctor visits</p>	<p>Gardening Advice and Help</p> <p><input type="checkbox"/> Garden chores (watering indoor plants or outdoor gardens, weeding or planting, or</p> <p><input type="checkbox"/> Garden advice (recommending plants/advising)</p>
<p><input type="checkbox"/> Call Managers for Northampton Neighbors</p> <p>We need volunteers who can dedicate themselves to a regular weekly 3-4 hour time slot during which they:</p> <ul style="list-style-type: none"> • Answer NN phone requests for services • Log service requests in the online system • Contact members and volunteers to schedule appointments • Follow up occasionally with members and volunteers after a service is performed <p>We can set up the system on your home computer and train you how to use it!</p>	
<p>Village Growth & Operations</p> <p><input type="checkbox"/> Governmental relations</p> <p><input type="checkbox"/> Strategic partnerships</p> <p><input type="checkbox"/> Fundraising</p> <p><input type="checkbox"/> Serving on committees (Development, Communications, Finance, Volunteers)</p> <p><input type="checkbox"/> Event Planning</p> <p><input type="checkbox"/> Forming an Interest Group</p>	<p>NN Additional Support</p> <p><input type="checkbox"/> Managing the website and website pages</p> <p><input type="checkbox"/> Writing and editing materials for NN</p> <p><input type="checkbox"/> Working on our newsletter</p> <p><input type="checkbox"/> Managing NN's social media</p>

IV. Availability

Please check off your availability for volunteering during the days of the week and times. We'll use this information to match service requests with volunteer availability. We can update this information at any time, and we can also encode times when you are on vacation or away.

	8am -11 a.m.	11 a.m.-2 pm	2-5 p.m.	5-8 pm.	8 pm-midnight
M	<input type="checkbox"/> NOT AVAILABLE				
O	<input type="checkbox"/> LIKELY AVAIL.				
N	<input type="checkbox"/> BACKUP				
T	<input type="checkbox"/> NOT AVAILABLE				
U	<input type="checkbox"/> LIKELY AVAIL.				
E	<input type="checkbox"/> BACKUP				
S					
W	<input type="checkbox"/> NOT AVAILABLE				
E	<input type="checkbox"/> LIKELY AVAIL.				
D	<input type="checkbox"/> BACKUP				
T	<input type="checkbox"/> NOT AVAILABLE				
H	<input type="checkbox"/> LIKELY AVAIL.				
U	<input type="checkbox"/> BACKUP				
R					
S					
F	<input type="checkbox"/> NOT AVAILABLE				
R	<input type="checkbox"/> LIKELY AVAIL.				
I	<input type="checkbox"/> BACKUP				
S	<input type="checkbox"/> NOT AVAILABLE				
A	<input type="checkbox"/> LIKELY AVAIL.				
T	<input type="checkbox"/> BACKUP				
S	<input type="checkbox"/> NOT AVAILABLE				
U	<input type="checkbox"/> LIKELY AVAIL.				
N	<input type="checkbox"/> BACKUP				

Approximately how many hours per week are you available to volunteer? _____

Comments about availability (include known vacations or dates when not available):

V. Driving (if you are not volunteering to drive, skip this section)

To transport a Northampton Neighbors member, we require :

- 1) a copy of the first page of your driving insurance
- 2) a copy of your MA Driving Record.

The cost of requesting the MA Driving Record is \$6 - we hope you can cover this, and truly appreciate it. The MA Driving Record request can be completed online by selecting the option to request an "Unattested Public Driving Record" at the website below. **Make sure to DOWNLOAD the pdf and either print it or email it to us.**

<https://secure.rmv.state.ma.us/DrvRecords/intro.aspx>

If you have any problems or issues completing this process, please let us know and we can help. Please scan or photocopy the first page of your driving insurance and either email both items to **info@northamptonneighbors.org** or send by mail to:

Northampton Neighbors,
PO Box 231
Northampton, MA 01061

VI. Volunteer Background Checks

Due to sensitive nature of some of the work, and the high level of service and expectations of Northampton Neighbors members, all volunteers working with NN are required to undergo a criminal background check. There is no charge for any of these screenings and all results remain confidential.

Have you ever been convicted of a criminal offense? Yes _____ No _____

If yes, please explain _____

VII. Volunteer Agreement

From time to time, Northampton Neighbors may use images of our members as well as volunteers for marketing of the organization and/or on our web site. May photographs be taken of you while on volunteer duty? Yes No

I understand that the Northampton Neighbors will check my references and/or criminal history record as part of their screening process. _____(initial)

To the best of my knowledge the above information is correct. I also understand that certain information about me (i.e. skills and interests) may be discussed with Village member(s) that I might work with., if applicable _____(initial)

I agree to maintain strict confidentiality in respecting the privacy rights of all direct and indirect participants with Northampton Neighbors _____(initial)

I hereby release Northampton Neighbors its agents, employees, contractors, donors and volunteers from any and all damages, costs, expenses, fees and other sums (including without limitation attorneys fees and costs) arising out of my participation in The Village program, including without limitation any claims for damage to person or property. Without limitation on the foregoing, I covenant and agree to maintain automobile insurance in accordance with Massachusetts law at all times while driving in furtherance of The Village program.

Signature _____ Date _____

(Continue only if under 18)

I give my consent for _____ to serve as a volunteer for Northampton Neighbors according to all applicable policies set forth in this agreement.

Signature _____ Date _____

Printed Name _____

Relationship _____